



**GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS**

P.O. Box 13528 • Austin, TX 78711-3528

July 5, 2017

The Honorable Janice McDaniel  
County Clerk  
Sabine County  
P.O. Box 580  
Hemphill, Texas 75948-0580

*NO changes*

Dear Ms. McDaniel:

Our office is compiling the *2018 Sheriffs' and Constables' Fees* report as required under Texas Local Government Code Section 118.131. This law requires each commissioners court to set fees charged for civil services by the sheriffs and constables and directs that these fees be reported to the Comptroller.

By law, these fees must be set before October 1 of each year and reported to the Comptroller's office no later than October 16. Failure to meet this deadline will result in 2017 fees remaining in effect throughout 2018. **Please be aware that even if the county has not changed fees, the county is still responsible for reporting that information to the Comptroller's office.** If there are no fee changes, please review the fees to make sure they are correct.

Enclosed are instructions for reporting the 2018 fees to our office. To review and file your county's revised fees, use the following ID code to gain access: 58306217. Please complete the *2018 Sheriffs' and Constables' Fees* report electronically by October 16, 2017.

The *2018 Sheriffs' and Constables' Fees* report will be available on our Program's page at [comptroller.texas.gov/programs/support/sheriffs/](http://comptroller.texas.gov/programs/support/sheriffs/) on January 1, 2018.

If you need assistance with the report, please contact Ron Gipson of our Data Analysis and Transparency Division at [ronald.gipson@cpa.texas.gov](mailto:ronald.gipson@cpa.texas.gov) or 1-800-531-5441, ext. 6-8530.

Sincerely,

Glenn Hegar

Enclosure

cc: The Honorable Daryl Melton  
Ronald D. Gipson

2014

2017 - SABINE COUNTY

Fee Name	Fee Amt
<b>Notices</b>	
Subpoenas	100.00
Summons	100.00
Writ of Attachment	150.00
Writ of Garnishment	150.00
Writ of Sequestration	150.00
Orders of Sale	150.00
Writ of Possession	150.00
Forcible Detainer	150.00
Writ of Execution	200.00
Writ Not Otherwise Provided For	150.00
Citation - Publication	100.00
Library Fee	50.00
<b>Service Fees</b>	
Small Claims Citation	100.00
Justice Court Citation	100.00
All Other Courts' Citations	100.00
Citation by Certified Mail	100.00
Citation by Posting	50.00

**Address 1**

<b>Title</b>	County Clerk
<b>Address</b>	P.O. Drawer 580
<b>Additional Address</b>	280 E Main St.
<b>City, State Zip</b>	Hemphill, TX 75948
<b>Phone</b>	409-787-3786
<b>Fax</b>	

**Address 2**

<b>Title</b>	Sheriff
<b>Address</b>	P.O. Box 848
<b>Additional Address</b>	
<b>City, State Zip</b>	Hemphill, TX 75948
<b>Phone</b>	409-787-2266

2015 - SABINE COUNTY

Fee Name	Fee Amt
<b>Notices</b>	
Subpoenas	100.00
Summons	100.00
Writ of Attachment	100.00
Writ of Garnishment	100.00
Writ of Sequestration	100.00
Orders of Sale	100.00
Writ of Possession	100.00
Forcible Detainer	100.00
<b>Service Fees</b>	
Small Claims Citation	100.00
Justice Court Citation	100.00
All Other Courts' Citations	100.00

**Address 1**

**Title:** County Clerk  
**Address:** P. O. Drawer 580  
**Additional Address:** 201 E Main St.  
**City, State Zip:** Hemphill, TX 75948  
**Phone:** 409-787-3786  
**Fax:**

**Address 2**

**Title:** Sheriff  
**Address:** P.O. Box 848  
**Additional Address:**  
**City, State Zip:** Hemphill, TX 75948  
**Phone:** 409-787-2266  
**Fax:**

The State Of Texas §  
 County Of Sabine §

I hereby certify that these documents were filed and duly recorded in the Commissioner Court Minutes of Sabine County, Texas.

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 Janice McDaniel ~ County Clerk



By: Yara Huffman  
 Deputy

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